



Preschool Tuition Payment Preference | 2023-2024

Student(s) Name:

Parent/Guardian Information:		
Parents/Guardian name:		
Address:		
Home phone:	Cell phone:	Work phone:
Email address:		

Tuition Payment Options		
Please indicate your choice of tuition payment method by checking Option 1, 2 or 3 for PreK 3 and/or PreK 4.		
Option 1 Payment in Full (2% Discount) <input type="checkbox"/>	Option 2 Three Equal Payments <input type="checkbox"/>	Option 3 Monthly Payments <input type="checkbox"/>
<p align="center">PreK</p> <p>A single payment on or before May 1st. This option entitles the responsible party to a 2% discount on tuition. Once you have selected this option you will receive a letter from the Finance Director with the exact amount of annual tuition to be paid. The payment must be paid directly to St. Catherine of Siena Catholic school via check or money order. If the payment is not received by May 1st, the responsible party must set up a FACTS tuition management no later than May 8th for enrollment to remain valid.</p>	<p align="center">PreK</p> <p>Three payments: July, November, and February. An automatic draft (ACH) from my bank account will be processed by FACTS Tuition Management Company on either the 5th or the 20th of each month. The drafts will occur in July, November, and February.</p>	<p align="center">PreK</p> <p>Ten equal payments July through April.</p> <p>A bank automatic draft (ACH) will be processed by FACTS Tuition Management Company on either the 5th or the 20th of each month.</p>
<div style="display: flex; justify-content: center; align-items: center; gap: 20px;"> <input type="checkbox"/> We are new to FACTS and have set up a FACTS tuition account online. REQUIRED IF NEW TO SCS Link: https://online.factsmgt.com/signin/3GH56 (starts with a 1) The payment plan number is: <input style="width: 150px;" type="text"/> </div> <div style="display: flex; justify-content: center; align-items: center; gap: 20px; margin-top: 5px;"> <input type="checkbox"/> We currently have a FACTS account. Please re-enroll me for tuition payment using my current account. </div>		

Withdrawal Fees	
Withdrawal after Registration – May 31 st	\$250 per child due
June 1 st – November 30 th	50% of remaining tuition balance for the school year is due per child
December 1 st – End of the School Year	100% of the remaining tuition balance for the year is due per child

<input type="checkbox"/> Catholic Tuition Rate	We would like to receive the Catholic tuition rate.	➔	A Catholic Parish Affiliation form must be filled out, signed, and approved.
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➔	Parent/Guardian Signature: _____	➔	Date: _____
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Thank you!